



**MONTREAL  
SACRÉ-CŒUR  
HOSPITAL  
FOUNDATION**

The heart of advanced care

# INSTRUCTIONS FOR THE DONATIONS OF SHARES OR OTHER PUBLICLY LISTED SECURITIES

This document contains the instructions and useful information for the donation of shares or other publicly listed securities for the benefit of the Foundation.

- You must complete the **ATTACHED FORM** and send it to your broker, who will help you complete the missing information.

Your broker will then contact the Foundation's investment manager to forward your donation form. Here are the contact details for representatives of the Foundation's investment manager:

**Fiera Capital Corporation**

1981 McGill College Avenue, Suite 1500, Montreal, QC H3A 0H5

Phone: 514-954-3760 | 1-800-361-3499

c/o

**Ms. Charlie Zhang**

czhang@fieracapital.com

and

**Mr. Rodrigue Lussier**

rlussier@fieracapital.com

- A copy of this form must also be sent to the Foundation's securities custodian:

**RBC Investor Services**

1 Place Ville Marie, 9th Floor, South Wing, Montreal, QC H3C 3A9

Phone: 514-954-4779

c/o

**Ms. Amanda Lisi**

amanda.lisi@rbc.com

CUID RTRA DTC 0901 a/c 298307 FFC 222729001

- The transfer of shares is made by your broker to the Foundation's investment manager, and the value of your donation will be determined by the closing price of the securities on the day they are received by RBC Investor Services.

- If you have any questions, please contact the Foundation's representatives:

**Mr. Richard Steele**, Coordinator, Philanthropic Development

richard.steele.cnmtl@ssss.gouv.qc.ca

**Me Marie-Claude Tellier**, Director, Major Gifts and Planned Giving

marie-claude.tellier.cnmtl@ssss.gouv.qc.ca

Phone: 514-338-2303



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# FORM FOR THE DONATION OF SHARES OR OTHER SECURITIES

## DONOR INFORMATION

MRS     MR     MS

\_\_\_\_\_

FAMILY NAME

\_\_\_\_\_

FIRST NAME

\_\_\_\_\_

ADDRESS

\_\_\_\_\_

CITY

POSTAL CODE

\_\_\_\_\_

PHONE

FAX

\_\_\_\_\_

EMAIL

\_\_\_\_\_

ACCOUNT NUMBER IN CONNECTION WITH THIS TRANSACTION

## INFORMATION OF THE DONOR'S BROKER

\_\_\_\_\_

FAMILY NAME

\_\_\_\_\_

FIRST NAME

\_\_\_\_\_

NAME OF THE BROKERAGE FIRM

\_\_\_\_\_

CUID ID # DELIVERING INSTITUTION

\_\_\_\_\_

ADDRESS

\_\_\_\_\_

CITY

POSTAL CODE

\_\_\_\_\_

PHONE

FAX

\_\_\_\_\_

EMAIL

## TRANSFERRED SECURITIES

| Name of share or security | Description of share or security | Number of securities transferred |
|---------------------------|----------------------------------|----------------------------------|
|---------------------------|----------------------------------|----------------------------------|

|         |       |       |
|---------|-------|-------|
| 1 _____ | _____ | _____ |
|---------|-------|-------|

|         |       |       |
|---------|-------|-------|
| 2 _____ | _____ | _____ |
|---------|-------|-------|

CUSIP number of this asset \_\_\_\_\_

DTC or DCS \_\_\_\_\_

I would like my donation to be allocated to:

The Foundation's General Fund     Other: \_\_\_\_\_

## DONOR DECLARATION AND SIGNATURE

I, the undersigned, declare that I am the donor of the shares or securities listed above, and that these shares or securities are donated without restriction. I understand that the Foundation will issue a tax receipt equivalent to the value of the shares or securities at the close of markets on the day the transfer is made to the Montréal Sacré-Cœur Hospital Foundation.

By completing this form, I consent to the Foundation's use of my personal information, which could be used for recognition, solicitation or informational purposes. All details surrounding their use are defined in the Foundation's Privacy Policy, which is available on its website. To withdraw my consent or restrict the use of my personal information, I can contact the Foundation using the information below.

Signed in \_\_\_\_\_, on \_\_\_\_\_  
CITY DATE

\_\_\_\_\_  
Donor Signature